

Minutes of meeting: **GOVERNANCE & FINANCE COMMITTEE**
Date and Time: **Wednesday 14 August 2024 1900hrs**
Venue: **The Old Courthouse**

Present: Cllrs P Harris (Chair), Brock, Rainbow, Marshall, Blaney, L Harris, Adams, Marshall
In attendance: Clerk – L Wright

GF24/08/11 **Apologies for absence – P Barron**

GF24/08/12 **Questions from members of the public.** (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public)- None

GF24/08/13 **To receive any declarations of interest.**
Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2002. – None

GF24/08/14 **Chairperson’s Announcements – None**

GF24/08/15 **To approve minutes of previous meeting.**
15.1 Governance & Finance Wednesday 10 April & 12 June 2024
 Proposed P Harris Seconded R Blaney
 With removal of CM from agenda item 5.1
 Agreed unanimously
15.2 Matters Arising – none

GF24/08/16 **Finance matters**
16.1 Review of Quarter 1 Income & Expenditure – noted
16.2 Review of reserves to end June – Cllr Harris explained that Committed Reserves has now be renamed to Earmarked reserves in line with the Risk Management policy
16.3 Bills for Payment – **Agreed unanimously**
16.4 Late Bills for Payment – **Agreed unanimously**

GF24/08/17 **Car Parks**
Car Park Revenue Overview – these were reviewed and are giving an indication of a rise in revenue. L Harris to obtain feedback from the shops.
Clerk to download data from last year for comparison

GF24/08/18 **Review of Town Environment Expenditure**
18.1 Skatepark - Installation quotes for dropped kerb – all quotes were expensive; P Harris suggested an alternative ramp. Clerk to investigate.
18.2 CCTV -after discussion regarding alternatives the Old Court House Quote was accepted and the Clerk to review the skatepark and report back to the G & F Committee
Agreed unanimously
To accept quote for £1530. Monies to be moved from 1372 to 1905 cost code

18.3 Purchase of extra batteries – **Agreed unanimously** to spend £1300 on new batteries

GF24/08/19 Risk Assessment Panel report–

19.1 Recommendation from Risk Assessment Panel to approved the reviewed Risk Assessment and Management Policies The committee thanked the risk assessment panel for the revisions

To accept the Risk Assessment and Management poliices

Proposed – PH Secoded R Blaney

Agreed unanimously

19.2 Request from RA Panel for G & F to identify Audit program – Clerk to ask Full Council for their preferences for the Audit program

GF24/08/20 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local er Act 1972 for the following confidential items. –

Agreed unanimously

20.1 Appointment of Internal Auditor –

To appoint the previous Internal Auditor and to review annually.

To change auditor at the next change of council

Proposed P Harris Secoded R Blaney

Agreed Unanimously

GF24/08/21 Date of next meeting – 9 October 2024

GF24/08/22 Items for Discussion at next meeting –

Risk Panel Audit

Form Budget working group

Meeting Closed 20.10

Signed

Chair of Governance & Finance

Date