

Agenda item 094

Clerk and projects report.

Work continues across the estate with the management of the trees and associated works. This has included the removal of several trees along the Potwell Dyke and Riverside which have been significant falls.

All Hanging baskets have been removed - flags will be left place until we replace with Remembrance flags.

Work on Hedges started, WMRG and Bowls club are complete.

Grass matting at Squires completed.

Pitch marking to resumed at WMRG.

The three outstanding Scots pines are down.

Bunting will remain until after the Bramley Festival – removal scheduled for wk/c 28/10 before Remembrance Flags are installed.

Disables ramp at Skate Park removed pending further investigation.

General Maintenance.

ASB continuing and we have a log of all events. Increases particularly at the Skate park are causing us significantly more work.

The toilets at WMRG now close at 3pm and Church Street 5pm in a bid to reduce ASB.

The website is continuing to be updated, minutes, meeting dates and agendas are up to date, and we will continue to update and refresh the site.

Rear of Courthouse CCTV installed.

Mapping of Riparian Owners along the Potwell underway.

A risk assessment on Squires and Cludd pond has been completed and will be evaluated by the RA panel –Date TBA.

All mowing, clearing and grounds maintenance up to date.

Stakeholder Meetings

NSDC have confirmed support for the Christmas Market in terms of admin and event management plan.

NCC/VIA meeting 19 September 2024 – notes circulated.

Southwell Flood alleviation scheme meeting held alongside the STC and Emma Price Via East Mids.

Emergency plan meeting with STC and Flood Forum.

Remembrance Planning meeting – 19 September 7pm OCH.

Shop Southwell Meeting 01 October 17.30 – OCH.

Town Forum Monday 14 October 2024 Saracens Head.

Market Trader Grant Scheme meeting STC and Jill Brown (working on behalf of NSDC)

Continued engagement with the Minster School to resume Monday 16 September following the summer break.

Discussion with Wheatsheaf re Christmas Market.

AB/Alison Thomas engaged with retailers re Christmas Market

AI demo on website.

Work Completed

Art Notice Board – locks changed and populated with LWI Pictures

Potwell Dyke Cleared of fallen trees – on going.

Ground staff continuing the survey of all the estate trees working alongside the tree management policy.

Lining and mowing continuing at WMRG/Minster Field.

Banners up for events.

Market boards tie wrapped to the frame - completed

Weeding and maintenance continuing at all sites

General mowing schedule across the estate

Weeding and removed moss at rear of courthouse.

Continued removing ivy from trees

Squires Pond path complete

New benches built ready to install.

Continual clearance of Potwell.

Jobs To Do

Norwood Garden play equipment to be repainted.

Riverside Nature reserve status to be started.

All Trees to be mapped and tagged – ongoing.

The TIC noticeboard to be renovated.

Revisit bench audit

Clean market covers

Several reports to MY Notts app re lights out, potholes and sink holes reported.

All ASB being reported to 101

Installation of new equipment at Squires

Paint and varnish benches and play equipment at toddler park

Disabled access ramp at Skate Park – quotes received

Events

Stalls Markets 20/9, 22/10, 27/10, 8/11, 6/12, 15/12, 20/12 /27/10, 24/11

Remembrance 10/11/24

Christmas Market 28/11/24

Prepared L Wright & A Brackenbury