

## **Agenda item 074**

### **Clerk and projects report.**

Work continues across the estate with the management of the trees and associated works.

Hanging baskets are stopping being watered ready for removal – flags will be left place until we replace with Remembrance flags.

Starting to work on hedges.

Grass matting at Squires completed.

Pitch marking to resume at WMRG.

Norwood Garden swing is back up, roundabout repaired and matting replaced.

The three outstanding Scots pines are down.

The play equipment is all back and repairs to damaged equipment have been completed. The new basket has been ordered for Norwood Gardens.

Bunting will remain until after the Bramley Festival.

The path at Squires is completed, the benches, totem poles and information boards will be installed in the next few weeks.

Church St collection ticket collection has been increased to weekly as the car parks are very busy particularly with the Longest Yarn.

Disables ramp at Skate Park removed pending further investigation.

### **General Maintenance.**

ASB continuing and we have a log of all events.

The website is continuing to be updated, minutes, meeting dates and agendas are up to date, and we will continue to update and refresh the site.

Rear of Courthouse CCTV installed.

Mapping of Riparian Owners along the Potwell underway.

A risk assessment on Squires and Cludd pond has been completed and will be evaluated by the RA panel.

All mowing, clearing and grounds maintenance up to date.

Removal of all Himalayan Balas at all sites, Squires, Cludd, Potwell and Riverside – completed on our land.

### **Stakeholder Meetings**

NSDC have confirmed support for the Christmas Market in terms of admin and event management plan.

NCC/VIA meeting 19 September 2024.

Southwell Flood alleviation scheme meeting held alongside the STC and Emma Price Via East Mids.

Emergency plan meeting with STC and Flood Forum.

Remembrance Planning meeting – 19 September 7pm OCH.

Shop Southwell Meeting 01 October 17.30 – OCH.

Market Trader Grant Scheme meeting STC and Jill Brown (working on behalf of NSDC)

Continued engagement with the Minster School to resume Monday 16 September following the summer break.

### **Work Completed**

Potwell Dyke Cleared of fallen trees – on going.

Ground staff continuing the survey of all the estate trees working alongside the tree management policy.

Lining and mowing continuing at WMRG/Minster Field.

Banners up for events.

Market boards tie wrapped to the frame

Weeding and maintenance continuing at all sites

General Summer mowing schedule across the estate

Weeding and removed moss at rear of courthouse.

Continued removing ivy from trees

Squires Pond path complete

TOB preparation and marshalling

New benches built ready to install.

### **Jobs To Do**

Norwood Garden play equipment to be repainted.

Riverside Nature reserve status to be started.

All Trees to be mapped and tagged – ongoing.

The TIC noticeboard to be renovated.

Revisit bench audit

Clean market covers

Several reports to MY Notts app re lights out, potholes and sink holes reported.

All ASB being reported to 101

Installation of new equipment at Squires

Paint and varnish benches and play equipment at toddler park

Disabled access ramp at Skate Park – quotes received

WMRG toilet to be decorated – completed

### **Events**

Stalls Markets 20/9, 22/10, 27/10, 8/11, 6/12, 15/12, 20/12 /27/10, 24/11

Remembrance 10/11/24

Christmas Market 28/11/24

Lantern walk -CANCELLED.

Southwell Community Walk – TBA

**Prepared L Wright & A Brackenbury**