

Town and Parish Council Clerks

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PLEASE NOTE NEW PROCEDURES

28 August 2024

Dear Sir/Madam,

Items to be considered at Planning Committee


Please find attached the Agenda content sheet, including the planning applications to be considered at the forthcoming Planning Committee meeting to be held on **5 September 2024** at **4.00pm** at **Castle House**, Great North Road, Newark, NG24 1BY.

A copy of the full Agenda to be considered at the meeting can be found on Newark & Sherwood District Council's website: www.newark-sherwooddc.gov.uk (click on 'Your Council' on our home page).

If an application is within your Parish, a representative of the Parish Council is entitled to attend and make representations if you have previously made representations on the application. You must register to speak using the online form no later than 72 hours before the meeting i.e. on or before **4pm on Monday 2 September 2024** <https://www.newark-sherwooddc.gov.uk/planningcommittee/>. The procedure for Committee is detailed in the [Protocol for Planning Committee with public speaking information provided within Section 12.](#) .

A parish representative can speak for 3 minutes, subject to having registered on a particular planning application. If the application has previously been deferred from an agenda or is re-presented for a different reason and you wish to speak either for the first time or once again, you will need to register as above.

Yours faithfully



Catharine Saxton
Democratic Services Officer