

**Dear Councillor**

You are summoned to attend this meeting, the agenda for which is set out below.

**Notice of meeting: GOVERNANCE & FINANCE COMMITTEE**

**Date and Time: Wednesday 14 August 2024 1900hrs**

**Venue: The Old Courthouse**

Press and members of the public are welcome to attend in person.

**Agenda**

**GF24/08/11 Apologies for absence**

**GF24/08/12 Questions from members of the public.** (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public)

**GF24/08/13 To receive any declarations of interest.**  
*Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2002.*

**GF24/08/14 Chairperson's Announcements**

**GF24/08/15 To approve minutes of previous meeting.**  
15.1 Governance & Finance Wednesday 10 April & 12 June 2024 – previously circulated  
15.2 Matters Arising – for information only.

**GF24/08/16 Finance matters**  
16.1 Review of Quarter 1 Income & Expenditure – previously circulated  
16.2 Review of reserves to end June – previously circulated.  
16.3 Bills for Payment - previously circulated  
16.4 Late Bills for Payment – to be circulated.

**GF24/08/17 Car Parks**  
Car Park Revenue Overview – previously circulated

**GF24/08/18 Review of Town Environment Expenditure**  
18.1 Skatepark - Installation quotes for dropped kerb – to be circulated - no details of tenders or cost and opportunities for any grant aid for the adaptation have been circulated or on the agenda prior to the meeting  
18.2 CCTV -previously circulated - details of tenders or cost and opportunities for any grant aid for the installation. The budget for this area was for a revenue contribution and not a capital purchase. The Council may or may not have a view on the disposition of this cost centre  
18.3 Purchase of extra batteries - the extent of this £1300 on the overall budget of the Council, as this expenditure was not scheduled

- GF24/08/19 Risk Assessment Panel report–**  
**19.1** Recommendation from Risk Assessment Panel to approved the reviewed Risk Assessment and Management Policies – previously circulated  
**19.2** Request from RA Panel for G & F to identify Audit program – previously circulated
- GF24/08/20 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items. -**  
**20.1** Appointment of Internal Auditor – previously circulated
- GF24/08/21 Date of next meeting – 9 October 2024**
- GF24/08/22 Items for Discussion at next meeting**

Lesley Wright  
Clerk to the Council

07 August 2024