

**Minutes of Meeting:** Town Environment Committee  
**Date and Time:** 13 March 2024 19.00  
**Venue:** The Old Courthouse

**Present:** Cllrs L Harris (Chair), P Rainbow, P Harris, J Bostock, P Brooker

**In attendance:** Abi Brackenbury - Deputy Clerk, Lesley Wright - Clerk

**Questions from Members of the Public - None**

## Minutes

**TE 24/03/62** Apologies for absence Cllrs M Brock, J Berridge, K Roberts, S Perry

**TE 24/03/63** To receive any declarations of interest, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011

Cllr L Harris declared she is the treasurer of the Český Brod, therefore Cllr P Rainbow will Chair agenda item TE24/03/72

Cllrs P Rainbow and L Harris declared an interest in Southwell Heritage Trust

**TE 24/03/64** **Approval of Minutes of previous meetings:**  
64.1 Town Environment Committee Minutes 10 January 2024 – APPROVED  
64.2 Town Environment Committee Minutes 13 September 2023 – APPROVED  
64.3 Notes from Working Groups – APPROVED  
NEBCC  
MEWG  
64.4 Matters Arising

**TE 24/03/65** Chair's Notices

**Proposed to Suspend Standing orders - Approved Unanimous.**

**TE24/03/66** **Budget**  
66.1 Review STC fees and charges - see revised 2024 Fees and charges  
Proposed: P Harris Seconded: P Rainbow UNANIMOUS  
66.2 Review comms budget – Approved, agreed no edition in April.  
Proposed: P Harris Seconded: P Brooker UNANIMOUS  
66.3 Yarn bomb £50 from events budget to cover yarn – Approved  
Proposed: L Harris Seconded: P Rainbow UNANIMOUS

**TE 24/03/67** Additional bins

- 67.1 Morrisons bin – AB to chase with GA  
67.2 Skate Park – Delay to opening event 06 May due to the groundworks not completed and grass seed not able to be sewn due to weather  
67.3 Cundy Hill – AB to proceed with order and position on footpath sign as agreed.

- TE 24/03/68**      **Brightening the town** - agreed  
AB will request authorisation from via for across street bunting, hooks already installed at the correct height.  
AB to order 8 x D Day flags to be integrated.  
Proposed: P Harris    Seconded: P Rainbow UNANIMOUS
- TE 24/03/69**      **Parks and open spaces**  
69.1 Squires Pond accessible path and interpretation Board update – noted.  
69.2 Damage across estate update - crime numbers obtained and insurance claims in for damage to pod swing and climbing frame at WMRG.
- TE24/03/70**      **WMRG, Immediate Justice pilot** – noted.
- TE24/03/71**      **Interpreting the Burgage** - Approved  
Proposed: P Harris    Seconded: P Brooker
- TE24/03/72**      **Proposal Český Brod twinning monies be considered for use for the installation of a public drinking water fountain-** Not carried.
- TE24/03/73**      **Proposal Proposal: this Council represented by Cllr J Bostock will investigate how Southwell can renew its status as a Fairtrade Town and feed back with proposed next steps to either Town Environment or Full Council in March 2024.**  
– Approved  
Proposed: J Bostock                      Seconded: L Harris UNANIMOUS
- TE24/03/74**      **Proposal to pursue flag designs for the Minster 140 Years which are not single use** – Approved – Purple flag with Gold Minster  
**Proposed:** P Harris    **Seconded:** P Rainbow
- TE24/03/75**      **Wheelchair users and use of A boards** – Approved  
LH agreed to walk round and speak to traders in first instance  
**Proposed:** J Bostock                      **Seconded:** L Harris UNANIMOUS
- TE24/03/76**      **Market traders start up grant – to note until further information received from NSDC** – noted
- TE24/03/77**      **Tree works** – Approved  
Ensure we have clear comms  
Proposed: L Harris    Seconded: P Rainbow UNANIMOUS
- TE 24/03/77**      **Policies**  
None
- TE 24/03/78**      **Items for Communication**
- TE 24/03/79**      **Items for discussion at next meeting**  
LH will ensure a clear planting strategy is proposed for next TE

**TE 24/03/80**

**Date of next meeting 08 May 2024**

Abi Brackenbury  
Deputy Clerk to the Council

06/03/2024