

**Minutes of Meeting:** Human Resources Committee  
**Date and Time:** 11 March 2024 19.00  
**Venue:** The Old Courthouse

**Present** Cllr M Stott (Chair), M Brock, L Harris, P Harris, P Rainbow

**HR24/03/047** Apologies for absence  
Received from Cllr K Roberts

**HR 24/03/048** To receive any declarations of interest, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011- none

**HR 24/03/049** Approval of Minutes of previous meeting  
49.1 HR Committee 24 February 2024 –  
Agreed unanimously.  
49.2 Matters Arising (not covered in the agenda)

**HR 24/03/050** Chair persons' Notices –

**HR 24/03/051** Review of Updated Policies  
51.1 Grievance Procedure -previously circulated  
51.2 Disciplinary Procedure - previously circulated  
Items 51.1 & 51.2 Agreed unanimously  
51.3 Vextious & Abusive Behaviour –deferred to later meeting

**HR 24/02/052** To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item.

**HR 24/02/053** Clerks Staff Update Report – noted

**HR 24/02/054** Items for Discussion at next meeting

**HR 24/02/055** Items for communication

**HR 24/02/056** Date of next meeting –TBC

**Signed**

**Chair of Southwell Town Council**

**Date**